

Teitl: Title:	Residential Accommodation Policy
Fersiwn: Version	December 2024
I bwy mae'r Polisi hwn yn berthnasol? Who does this Policy Relate to?	Learners who reside in the Residential Accommodation at Llysfasi

Cydraddoldeb ac Amrywiaeth / Equality & Diversity

Dolen at Gam 1 Asesu Effaith (ar Gydraddoldeb a'r Gymraeg): / Impact Assessment Stage 1 (Equality & Welsh) link:	Residential Accommodation Policy EIA
Effaith ar yr Iaith Gymraeg Mae asesiad effaith wedi'i gynnal ar y polisi hwn i ystyried ei effaith ar yr iaith Gymraeg yn unol â Safonau'r Gymraeg (94-104) a Mesur yr Iaith Gymraeg (Cymru) 2011.	Welsh Language Impact An impact assessment has been carried out on this policy to consider its effect on the Welsh Language in accordance with the Welsh Language Standards (94-104) and the Welsh Language (Wales) Measure 2011.

Adolygu a Chymeradwyo / Review and Approval

Perchennog y Ddogfen: Document Owner:	Head of Learner Services		
Ymgynghoriad / Consultation:	Rhestrwch nhw / Please list Safeguarding Group		
Dyddiad cymeradwyo / Date Approved	Cymeradwyaeth y Pwyllgor Mewnol e.e. Grŵp Diogelu / Internal Committee Approval e.g. Safeguarding Group		Enw'r Grŵp a'r Dyddiad / Name of group & date
	Pwyllgor Cyfathrebu a Diwylliant / Communications & Culture Committee:		22/01/2025
	Pwyllgorau'r Bwrdd / Board Committees:	Pwyllgor Archwilio a Risg / Audit & Risk Committee:	-
		Pwyllgor Cwricwlwm a Safonau / Curriculum & Standards Committee	-
		Pwyllgor Cyllid, Pobl a Diwylliant / Finance, People & Culture Committee:	Pending 20th March 2025
	Corff Llywodraethu / Governing Body:		Pending 9th April 2025
Dyddiad Adolygu: Review Date:	December 2027		

Anfonwch y ddogfen wedi ei chymeradwyo i'w chyfieithu gan ddefnyddio'r [Ffurflen Cais Cyfieithu](#)
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Rhifwch bob adran a pharagraff
Please number each section and paragraph

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Residential Accommodation Policy

1. **Purpose**

The welfare of the residential learners is important and we are committed to following the [National Minimum Standards for the Accommodation by Further Education colleges \(Sept 2018\)](#) and guidance from Care Inspectorate Wales (CIW). Whilst living in a rural community the objective is to ensure the provision of a high quality living space, care and welfare for all throughout the time spent at college.

Coleg Cambria has a clear set of statements published in the Handbook which is issued to all learners annually. Reviews take place regularly to update these statements.

2. **Scope**

Coleg Cambria aims to offer a welcoming and friendly environment, which is healthy, safe and inclusive at the residential accommodation based at the Llysfasi site. The safety and well-being of learners is a key priority with information being provided to learners via a Handbook (Stay while you Study) to ensure they are aware of the Colleges' commitment to them. This policy applies to all learners who are residential at the accommodation based at the Llysfasi Site.

3. **Key Principles**

The College's Safeguarding and Residential Manager is responsible for the operational management of the accommodation, with support from the Student Services team and colleagues who participate in the warden duty rota, ensuring a residential environment that fosters learning, self development, esteem and respect for others.

The safe recruitment and employment of colleagues is undertaken by the Human Resources Department which involves following legislation and ensuring all pre employment checks are completed in accordance with the [Disclosure & Barring Services Policy](#):-

The college has a [Student Code of Conduct](#) that sets out the behavioural expectations to all our learners, including when on or off site and staying in our residential accommodation. In addition the [Student Positive Behaviour Policy](#) generates a positive approach to the maintenance of the Student Code of Conduct, and establishes a fair and consistent approach to dealing with unacceptable behaviour and/or serious misconduct by students. Any conduct matters arising in the residential accommodation will be dealt with by Learner Services colleagues in accordance with the Student Positive Behaviour Policy and the Llysfasi Residential Behaviour Procedure.

The college has a clear procedure of reporting and dealing with missing learners who are under the age of 18 years and involves parents/carers and emergency services when necessary.

4. **Equality & Diversity**

The college has access to the Financial Contingency Fund authorised by Welsh Government and is administered by the Student Services Team. This ensures that learners choosing to access the residential provision are not disadvantaged due to financial issues.



5. **Welsh Language**

In line with the Welsh Language Standards this Policy is available in both Welsh and English. All meetings, correspondence and support services that fall within this policy will be offered in Welsh.

In accordance with the Welsh Language standards 92/92A when students or prospective students apply for residential accommodation they can express a preference for accommodation (or part of an accommodation) that will be reserved for Welsh speakers. This will be promoted to students and prospective students during that process.

6. **References**

This policy links with:

- [Disclosure and Barring Services Policy](#)
- [Recruitment, Selection & Appointment Policy](#)
- [Safeguarding Policy](#)
- [Prevent Policy](#)
- [Student Code of Conduct](#)
- [Student Positive Behaviour Policy](#)
- [Financial Contingency Fund Policy](#)
- [Health and Safety Policy](#)
- Residential Accommodation Contracts (signed by parents)
- Llysfasi Residential Behaviour Protocol
- Llysfasi Residential Handbook
-  Procedure for Missing Children at Llysfasi Hostel
-  Procedure for Room Searches Llysfasi Hostel
- [Missing Residents \(Under 18\) Procedure \(Extracted from Business Continuity Plan page 23\)](#)