Delivering skills for your business

EMPLOYERS GUIDE TO APPRENTICESHIPS

DIGITAL

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CAMBRIA
FOR BUSINESS

WELCOME

Apprenticeships offer learners the opportunity to develop the skills and knowledge necessary for work and to develop their career prospects. They are inclusive and suitable for all learners.

The assessment teams at Cambria for Business work closely with companies, managers, departments and individuals to tailor assessments to suit the specific operation and employee's job role.

Welsh Government requirements for funding of apprenticeship

Prior to the apprenticeship sign up, a Health and Safety enquiry will be made to your company to confirm that statutory Health and Safety policies are in place.

We will monitor the Health and Safety of your apprentice regularly throughout their training program. The work-based Assessor will conduct a review of the training and work placement at least every 61 days.

To integrate the review with the work-based NVQ, this is often conducted monthly. The review will give employers the chance to comment and get involved with your learner's training and check their progress.

NVQ/QCF Target Setting

On each apprentice review, the work-based Assessor will confirm agreed targets with the apprentice for what should be achieved by their next visit. It will also give the Assessor time to review and feedback on any assessment work that has been presented and plan further assessments for the future.
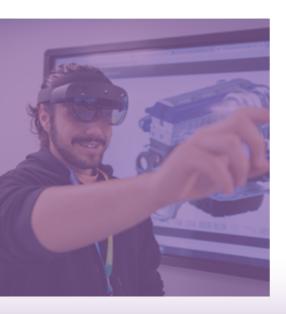
What work-based qualifications will be suitable for my apprentice?

Enquiries will be made into the nature of the apprenticeship and, if required, a visit will be made to the premises in order to understand the work the apprentice will be undertaking.

Qualifications and pathways should be selected that will fit the apprenticeship requirements and accurately reflect the learner's job role so that they can demonstrate their competence.

Can my apprentice do more training during their apprenticeship?

Of course, but we advise that it is proportionate so that the apprentice is able to complete their existing apprenticeship requirements.

What makes a good apprentice?

A person who is self-motivated, engaged, hardworking and willing to learn.

Support from Training Provider

Apprentices will receive ongoing support from college staff, alongside specific one to one guidance and support from their work-based Assessor.

What support do I need to give my apprentice?

Apprentices need to receive encouragement and participation from their employer throughout the training and review process. This will ensure that the apprentice will get the opportunity to work in various areas with different colleagues to further enhance their learning experience. This relationship with all parties will support the apprentice in a structured career pathway.

It is important that your apprentice is given time and support to meet training deadlines, is involved in meetings and decisions that affect their work and training, and is generally encouraged to get involved in all aspects of their working life. It is also important that employers provide the opportunity for the appropriate types of workplace tasks, so an individual can develop their skills and meet the workplace competence qualification requirements.

WHAT ARE THE COURSES WE OFFER IN WORK-BASED DIGITAL?

Level 2 Foundation Apprenticeships

- Agored Cymru Level 2 Diploma in Digital Application Support
- Agored Cymru Level 2 Diploma in Digital Skills for Business
- Agored Cymru Level 2 Diploma in User Centred Design

Level 3 Apprenticeships

- Agored Cymru Level 3 Diploma in Digital Application Support
- Agored Cymru Level 3 Diploma in Digital Skills for Business
- Agored Cymru Level 3 Diploma in Digital Infrastructure Engineer
- Agored Cymru Level 3 Diploma in User Centred Design

Level 4 Apprenticeships

- Agored Cymru Level 4 Diploma in Digital Infrastructure Engineer
- Agored Cymru Level 4 Diploma in User Centred Design

Digital Degree Apprenticeships

- BSc Applied Software Engineering
- BSc Applied Data Science
- BSc Applied Cyber Security

All apprenticeships include:

- Initial & Diagnostic Assessments
- Employment Rights & Responsibilities

Essential Skills in:

- Application of Number
- Communication

Don't worry if you don't see a course here to suit your organisation's needs - we may be able to customise training to meet your specific requirements.

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